

Welcome to Season 3!

Thank you again for choosing Studio H Dance Company for your child's dance experience! We want to officially welcome you to our awesome dance family! We are so excited to be entering our third season and can't wait to continue growing in so many ways.

Please do not hesitate to reach out to me by way of text, call, or email with any questions! I want to be sure that everyone feels comfortable and informed to make this season a positive experience.

Thank you again for choosing to be part of the SHDC fam!

We're just getting started!

Hayley

Holiday Schedule

Classes Begin: Tuesday, September 4, 2018

Closed for Halloween: Wednesday, October 31, 2018

Closed for Thanksgiving: November 21-24, 2018

Classes resume: November 26, 2018

Closed for Holiday Vacation: December 21, 2018 –
January 5, 2019

Classes resume: January 7, 2019

Closed for Martin Luther King Day: January 21, 2019

Closed for President's Day: February 18, 2019

Closed for Spring Vacation: March 29, 2019 – April 7,
2019

Classes resume: April 8, 2019

Closed for Easter Weekend: April 19, 2019 – April 21,
2019

Classes resume: April 22, 2019

Please note the above dates that the studio will be open and closed in observation of holidays and school vacations. We will be following Mason School District for Snow Day closings. If there is a snow day in Mason, we will not be having classes that night. If you have any questions, please check with Miss Hayley.

Season 3 Shoe Requirements

Welcome Back! Below, you will find the 2018-2019 Studio H recreational shoe requirements.

These are the shoes that will be required for the recital. Please keep in mind that most dancers are growing, and they will most likely need more than one pair of shoes throughout the season. If they currently have a different style of shoe that they fit in, they are more than welcome to wear those for class. The style shoe listed below is only required for the recital in June. If you have any questions, please don't hesitate to reach out!

- Tap: Tiny Tots: Capezio N625 (Black)
 Intro: Bloch S0370L (Tan)
 Level 1: Bloch S0370L (Tan)
 Level 2: Bloch 388 (Black)
- Jazz: Intro: Capezio EJ2 (Carmel)
 Level 1: Capezio EJ2 (Carmel)
 Level 2: Bloch S0470L Pulse (Tan)
 Musical Theatre 1: Capezio EJ2 (Carmel)
 Musical Theatre 3: Bloch S0470L Pulse (Tan)
- Ballet: Intro: Capezio 212 Lily (Ballet Pink)
 Level 1: Capezio 212 Lily (Ballet Pink)
 Level 2: Capezio 2037W Hanami (Light Pink)
 Company: Capezio 2037W Hanami (Light Pink)
- Lyrical: Level 1: Capezio Canvas Pirouettes (Nude)
 Level 2: Capezio Canvas Pirouettes (Nude)

*Company students will receive a list of required shoes once costumes are chosen.

Local Dance Stores

McKinney Dancewear
3010 Vine St
Lansing, MI 48912

Dancy Pantz Boutique
2395 Jolly Road Suite 140
Okemos, MI 48864



REGISTRATION PACKET

Please be sure to turn in forms before your dancer's first day of classes!

DANCER INFORMATION – One form per student

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Date of Birth: _____ Age: _____ Medical Conditions: Yes No

If yes, please explain: _____

PARENT INFORMATION

Name	Relationship to Dancer	Cell Number	Email Address

EMERGENCY CONTACT INFORMATION (Other than Parents)

Name	Relationship to Dancer	Cell Number	Email Address

Please tell us how you heard about Studio H Dance Company:

Drive By Internet Performance Advertisement

Referred By: _____

Other: _____

GENERAL POLICIES

- Time adjustments are made to classes based on 4 or less students in attendance
- The Studio Director/Instructor has discretion to require that a student observe a lesson for appropriate reasons
- All students must be picked up inside the studio when classes are over
- Ensure each student age 5 or under is with an Instructor and in a lesson before leaving
- **No gum chewing in the studio at any time**
- **No Food or Drink allowed in dance rooms or lobby (water ok)**
- Parents are responsible for monitoring all siblings not in lessons
- Studio H Dance Company, LLC and its staff are not liable for any damage to or losses of personal property or valuables
- Any choreography learned by a student is the sole property of the Studio and may not be copied or used for any activity outside of the Studio's scope. Permission must be granted by the Studio for any student to use Studio choreography at any venue where the member is not with the Studio or acting on behalf of the Studio
- All imagery including, but not limited to, photographs and video recordings of a student is the sole property of the Studio and may be used at the discretion of the Studio for advertising/promotional purposes
- NO person(s) allowed in the dance space without permission, or a Studio H Dance Company, LLC instructor present
- It is the responsibility of the parent to inform Studio H Dance Company, LLC of any changes of enrollment – accounts will not be refunded if a dancer takes a month off and has not informed Studio H Dance Company, LLC
- Studio H Dance Company, LLC reserves the right to refuse service to anyone at the Director's discretion

STUDIO H DANCE COMPANY CLASSROOM RULES

- Dancers must be on time and ready to dance
- No food or drinks (other than water) will be allowed in the studios
- Dance attire must be worn to all classes
- No street shoes are to be worn in the studios
- No gum or candies during classes
- Take care of everything brought into the lobby
- Please keep all items in lobby and cubbies neat and tidy
- No cell phones in the studios
- No talking while the teacher is talking
- Please be respectful of all other dancers and parents in the lobby
- Dancers must show appropriate behavior in the classroom or they will be asked to sit out at the teacher's discretion
- If a dancer has to be talked to multiple times about behavior, they may be asked to leave the class for that day
- Parent meetings may be required for behavior if we cannot otherwise resolve the issue
- All students need to be picked up from class in the lobby

REGISTRATION

- Please find all level descriptions on our website www.studiohdancecompany.com
- Please email the studio if you have any questions when registering your student
- ALL class placements are solely at the discretion of the Instructor and/or Studio Director

DRESS CODE POLICY

- Students are required to wear appropriate shoes and attire to all lessons; sports bras, spandex, leotards; *Jeans are not acceptable for any lesson*
- Ballet students are required to wear tights and tight, two-piece outfits or leotards to each class
- Hip Hop students are allowed to wear leggings and other street clothes with the exception of jeans
- Hip Hop students are required to wear tennis shoes specifically designated for the class
- Parents are responsible for supplying all appropriate shoes and dance attire
- Hair must be pulled away from the face and securely fastened
- No excessive jewelry should be worn during lessons
- No outside shoes allowed on the dance floors
- Dance shoes must not be worn outside

ATTENDANCE

- Students should strive for perfect attendance year-round. For students to participate in any performances they must attend regularly
- Please notify the studio as soon as possible if a student will be absent from a lesson
- There are no credits given for missed lessons
- Dancers excessively absent from class within the 60 days prior to show may be removed from the show at the Directors discretion
- Long term absences (more than 3 weeks) without notice will automatically forfeit a student's place in a class and the Account Holder will be required to pay for all missed months
- The Studio Lesson Schedule is subject to change without notice

RECITALS

- All students are given the opportunity to perform
- Parents are responsible for purchasing necessary costumes from Studio H by the due date
- Costume payments are non-refundable and non-transferable
- Parents are responsible for purchasing tickets to Studio H performances in advance – Studio H makes no guarantee that tickets will not sell out
- Tickets are non-refundable and no exchanges
- Students must be enrolled by February to participate in June show
- At the Directors discretion, a new student may be invited to perform regardless of enrollment date
- Any dancer who is absent within the 60 days prior to a show can be removed from the show at Directors discretion
- Dress Rehearsals and Show are held in a venue as determined by the Studio Director
- No video/flash photography allowed at studio performances
- NO PARENTS are permitted backstage

COSTUMES

- Dancers participating in the recital will purchase a costume for all classes with a dance in the show
- Recital costumes for this season are \$60 a piece
- Each dancer is required to purchase any tights, accessories, and shoes needed for each dance as well. Our price does not include these items, unless otherwise noted.
- Costume payments are split up into three consecutive payments of \$20 per costume
- Costume payments are due September 10, October 10, and November 10. Late fees will be assessed if any costume payment is missed.
- Costumes will be ordered in December to ensure that we get them on time

- There may be additional charges for late-start students to costumes based on making individual orders and shipping costs

TUITION AND PAYMENT POLICIES

- Tuition is paid in nine monthly increments due from August through April. All fees must be paid in order to receive costumes for the recital and to order tickets to the show
- Studio H Dance Company has an annual registration fee of \$25.00 per student, up to two students

Monthly Class Fees for Recreational Students

1 Class	\$50.00
2 Classes	\$80.00
3 Classes	\$110.00
4 Classes	\$130.00
5 or more Classes	\$150.00

- Studio H Dance Company offers a family discount of 50% for the second child enrolled in a family. If a family enrolls a third child, they will pay 25% of the prices listed above
- Monthly tuition is due on the 20th of the month. Tuition runs one month ahead of schedule. For example, in August you will pay September tuition and so on and so forth. Statements and late payment notifications will be emailed to the email used in our system, Dance Studio-Pro. A \$10.00 late fee is automatically applied by Dance Studio-Pro five days after the due date
- If an account goes past 30 days due, your student will not be eligible to participate in classes until the full balance is paid
- **We will not give tuition, or costume refunds.** The full tuition amount is due even if your student is absent, as our tuition covers a dancer’s spot in the class
- **ALL PARTICIPANTS will be required to enroll in Auto-Pay and keep a card on file with the studio.** Payments can still be made online through the parent portal or in the studio, however, if the payment is not made by the deadline, Auto-Pay will run after the allotted five-day grace period. Payments made in the studio can be given to a receptionist or placed in the mailbox on the front desk. Checks should be made out to Studio H Dance Company. Any returned checks will be charged a \$40.00 fee
- Please refer all account questions to the receptionist or Miss Hayley directly

I, the participant, am freely signing this agreement. I certify that I have read this agreement, that I fully understand its content and that this release cannot be modified orally. I am aware that this is a release of liability and a contract and that I am signing it of my own free will.

Participant’s Name: _____

Participant’s Signature: _____

Date: _____

Studio H Dance Company's payment system is Auto-Pay to make paying tuition as convenient as possible. Never have to worry about forgetting to pay the bill and be sure your shining star can always dance!

Dancer's Name: _____

I, _____, authorize Studio H Dance Company to charge my card for the amount of my full balance on the twentieth of each month.

Please initial next to each statement and submit the form to be signed up for Auto-Pay.

_____ I understand that I must have a valid card on file at all times. I understand it is my responsibility to update timely.

_____ I understand in the event my card is declined, a \$20.00 late fee will be assessed and any other applicable late fees, debt collections, and dismissal from class will apply.

_____ I understand I will be notified promptly if my card is declined.

_____ I understand if I would like a copy of my statement for tuition, I can email the studio and request one.

_____ I understand my account information is kept secure and only the studio owner has access to my information.

_____ I understand if I wish to pay my tuition payment in another way other than Auto-Pay, I can pay by cash, check, or an alternate card as long as it is by the twentieth of the month. If I do not make payment by one of those methods, Auto-Pay will continue and be withdrawn on the twenty fifth of the month.

_____ I understand if my child wishes to drop a class or stop dancing all together, I must contact Miss Hayley directly by the sixth of the month to ensure auto-pay will not run.

Auto-Pay Agreement Signature: _____

Date of Signature: _____ / _____ / _____

We will keep the following credit card information on file to pay your tuition. Please fill in each blank:

Name on Card: _____

Card Number: _____ Exp: _____ / _____ CVV: _____

Type of Card: VISA MC AMEX DISC

Billing Address: _____

City: _____ State: _____ Zip: _____

Signature of Cardholder: _____

PARENT / GUARDIAN FOR MINORS

In the event that the participant is under the age of consent (18 years of age), then this release must be signed by a parent or guardian, as follows:

I hereby certify that I am the parent or guardian of _____, named above, and do hereby give my consent without reservation to the foregoing on behalf of this individual.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

WIAVER AND RELEASE OF LIABILITY

I, the undersigned give permission to Studio H Dance Company LLC, its directors, officers, employees, and volunteers to seek medical treatment for the participant in the event that they are not able to reach a parent, guardian, or emergency contact. I also agree that I will be responsible for any financial debt incurred by said action. I have declared on this form any physical/mental disabilities, limitations, restrictions, or condition and/or declare the participant to be in good physical and mental health.

I understand and agree that in participating in any dance class, workshop, rehearsal, performance, or any activity held by Studio H Dance Company there is a possibility of physical injury or death. I voluntarily agree, therefore, to assume all risks and responsibility for any such injury or accident, which might occur to me or my child during any of Studio H Dance Company's classes, rehearsals, performances, or activities. I also exempt, release, and indemnify Studio H Dance Company, its owners, agents, volunteers, assistants, employees, contractors, guest artists, faculty members, and/or students from any and all liability claims, demands, or causes of action whatsoever from any damage, loss, injury, or death to me, my children, or property which may arise out of or in connection with participation in any classes or activities conducted by Studio H Dance Company. I further hereby voluntarily agree to waive my rights and that of my heirs and assigns to hold Studio H Dance Company, its owners, agents, volunteers, assistants, employees, guest artists, faculty members, and/or students liable for such damage, loss, injury, or death. I understand that I should be aware of my physical limitations and agree not to exceed them. If I am signing this waiver for my children, I certify that I am the parent or legal guardian and have the right to waive these rights.

I have read, understood, and agree to be bound by the above statements.

Participants Name: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

PHOTO RELEASE

I give full rights to Studio H Dance Company and its staff to use photos and video images of me or my child to use for promotional purposes of Studio H Dance Company. Photos and video will be used in brochures, websites, advertisements, social media, and other promotional material created by the studio. Photos may appear with or without names in press releases and other print advertising. I have read, understand, and agree to the above stated photo release.

Participants Name: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____